



## **C O L L A B O R A T I O N   D I R E C T O R   A N N O U N C E M E N T**

**The Bay Area Justice Funders Network is seeking a 0.8 FTE Collaboration Director, with the potential to become full time.**

### **About the Organization**

The Bay Area Justice Funders Network (BAJFN) is an alliance of funders working to help advance a justice agenda and strengthen grantmaking for social justice movements in the Bay Area and beyond. BAJFN seeks to build relationships among foundations and facilitate authentic partnerships with community-based justice organizations in order to help advance coordinated transformational strategies, solutions, and visions for the region. More information is available at:

<http://www.justicefunders.org>

BAJFN is a project of Common Counsel Foundation. The Common Counsel Foundation advances equity and environmental health through a combination of direct grant making and strategic philanthropic advising for client member funds and manages projects focused on organizational development, leadership sustainability and donor education. More information is available

at: <http://www.commoncounsel.org>

The network is 7 years old, and guided by a five-person steering committee comprised of aligned network members. The network is grounded in movement through its advisory committee. BAJFN currently shares an office with four other allied organizations. BAJFN is currently staffed by 2.5 FTE.

### **About the Position**

Three years ago, BAJFN began working in deep partnership with local leaders of front-line organizations working to build power in communities of color. Over time, this partnership has expanded into a growing body of work with the following activities: (1) Center movement-identified strategy in philanthropy; (2) Coordinate and align c3 and c4 resources amongst a variety of funders to support municipal and regional alliance development; (3) Amplify model, impact, and importance of power-building/grassroots organizing in philanthropic spaces.

To facilitate further movement infrastructure in the Bay Area and beyond, we are seeking an individual who: (1) Has deep knowledge of grassroots organizing, movement alliances, integrated voter engagement, and other strategies employed by front-line organizations; (2) Has been successful in resource mobilization for power-building/civic engagement, and (3) Is able to toggle between movement and philanthropic stakeholders seamlessly; and (4) Is able to translate ground conditions and interim successes in philanthro-speak.

As the primary lead for this body of work, we seek a self-aware individual who is attuned to both their strengths and growth edges to lead two existing collaboratives comprised of both front-line leaders and funders, continue to facilitate the development of these alliances, while simultaneously working to explore the development of similar collaboratives in other Bay Area municipalities or counties. This position is currently a grant-funded part-time position for two-years, with the possibility for expansion/extension.



### **Job Responsibilities**

This position requires a unique set of competencies that we recognize few may possess in a fully-formed way. Below is the core set of work that this position will be responsible for. This position will be responsible for all aspects of the strategy, implementation and administration of this alliance work on behalf of the Bay Area Justice Funders Network.

#### **RESOURCE MOBILIZATION**

- Work in partnership with aligned funders to coalesce around existing efforts (Bay Rising and the Contra Costa Civic Engagement Table), while exploring new municipal and/or counties in the Bay Area or across California where there is a confluence of movement priority for grassroots organizing and integrated voter engagement efforts, as well as philanthropic investment in 2018 and 2019.
- Identify, build relationship, and engage new funders who could support this work. Conduct 1:1's with funders to update them on existing work and explore potential/ receptiveness for additional commitments.
- Actively coordinate and align philanthropic resources to support the capacity-building of front-line organizations to conduct deep alliance work, integrated voter engagement, and other coordinated strategies in the Bay Area and beyond.

#### **FACILITATE FUNDER & MOVEMENT COLLABORATION**

- In partnership with BAJFN's network director, Bay Rising and the Contra Costa County Civic Engagement Table leadership, and other formations, center movement-identified priorities for deepening the local power building infrastructure over the next two years.
- Skillfully facilitate collaboratives of mixed movement leader and funder convenings.
- Partner with Movement Strategy Center to facilitate the use of Blueprint to track and manage pledges.
- Manage consultants to pair landscape analysis, evaluations and communications work with Bay Rising, Contra Costa Civic Engagement Table, and other alliances as they emerge.
- Coordinate all the logistics for managing these collaboratives, including but not limited to: scheduling, collateral, web/e-mail promotion, etc.

#### **AMPLIFICATION**

- Regularly communicate progress to funder partners.
- Engage allied funders and funder formations in conversations that help to: (a) amplify the impact, as well as (b) to lift-up the practice of centering strategies from the ground.
- Develop programs to feature learning from this work and share in various philanthropic venues.
- Other duties to the support the network, as assigned.

### **Salary & Benefits**

The Collaboration Director will initially be hired at 0.8 FTE, with the possibility to become full-time. Salary range at full-time is \$72,000-\$80,000, at 0.8 FTE \$57,600-\$64,000. Benefits include: health, dental, vision, retirement, and generous vacation time.



### **Skills, Qualifications & Experience**

The Bay Area Justice Funders Network believes that Funders are part of the movement for social justice, as such, we believe that funders have a responsibility to organize within the field of philanthropy for increased resources for social justice. This collaborative work is a manifestation of this belief. In addition to sharing this value, we are looking for someone who has a nuanced understanding of movements, and movement infrastructure.

This position will be interfacing with grantmakers in a variety of roles. It is critical that this person be skilled in holding space for discovery, as well as challenging conversations. Some of the qualities that this position will require are: an ability to meet people where they are at--without judgment; and both holding a long-term vision while making incremental progress.

Lastly, as part of a small team, this position must be able to work independently and manage complexity adeptly. The Collaboration Director will report to BAJFN's Network Director.

### **To Apply**

Please submit a cover letter that outlines your relevant experiences and send with resume to: [justicefunders@gmail.com](mailto:justicefunders@gmail.com) by Sept. 22, 2017. Please include "Collaboration Director" in the subject line. Due to limited capacity, please no calls.

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*The Common Counsel Foundation is an equal opportunity employer, and strongly encourages women, people of color including bilingual and bicultural individuals, as well as members of the Native American, Lesbian, Gay, Bisexual, and Transgender communities, to apply. We do not discriminate in employment against persons based on age, color, race, religion, ability, gender, gender identity, familial status, sexual orientation, national origin, veteran status, marital status, or medical condition (cancer-related) or the conditions Acquired Immune Deficiency Syndrome (AIDS) and AIDS Related Conditions (ARC).*